LOYOLA
WOMEN'S HOSTEL
Nungambakkam, Chennai-34.

PROSPECTUS 2021-2022

LOYOLA
WOMEN'S HOSTEL

Staying at Loyola Women's Hostel (LWH) is an exciting and an enlightening experience. It is an opportunity to meet students from various parts of the country, to establish filial relationships, to enjoy varied socio-cultural events and to create a meaningful impact on their lives.

The educational institutions in the Loyola campus are run by the members of the Society of Jesus, known as Jesuits. They serve as educators with the aim of forming men and women for others. It is their belief that education should make individuals feel responsible for the society and be committed in making the world a better place for everyone, especially the poor and the oppressed. Loyola institutions have been always ranked high by Higher Educational agencies and reputed national magazines and true to the Jesuit tradition, they earnestly continue to strive and mould students as creative, confident, competent and compassionate individuals.

As part of its ongoing mission, Loyola College Society (LCS) started Women's Hostel in the College premises in June 2011. Loyola Women's Hostel (LWH) offers facilities to women-students of the various educational units within Loyola campus, namely: Loyola College of Arts and Science (LCAS), Loyola Institute of Business Administration (LIBA), Loyola-ICAM College of Engineering and Technology (LICET) and Loyola College of Education (LCE.)

VISION

LWH pursues the Ignatian hallmarks to perceive God in everyone and thereby tries to be compassionate. It aims at promoting holistic learning and makes every student to be a responsible citizen in society and create future leaders who transform and empower the society by letting their light shine.

MISION

To give holistic formation to women students in a nurturing, dynamic and multicultural environment and to make them realize their maximum potential. To prepare them to be morally upright, socially concerned and physically fit citizens who would stand apart to be true Loyolaites.

COLLABORATION OF THE SISTERS OF CHARITY OF ST. ANNE

Loyola College Society is proud and immensely happy to receive the kind support and collaboration of the Congregation of Sisters of Charity of St. Anne (SCSA), a Catholic Women's Religious order, with its headquarters in Spain to administer and to manage the LWH. The director of the hostel hails from SCSA. Therefore, the hostel students are under the direct management and care of the Sr. Director, Assistant Directors and Health Care Sister.

WHY IS LWH UNIQUE AND SPECIAL?

- Exits since 2011 at the heart of the city within the premises of Loyola College.
- Houses around 560 students in four floors.
- Has a spacious and green campus.
- Extends free Wi-fi services, remedial classes and counselling guidance.
- Offers financial support to economically weak-hostellers.
- Provides ample facilities such as indoor games, reading room, Wi-fi kiosk, etc.
- Provides multi-cusine food for hostellers and their guest.
- Instills spirituality and taps potentialities and intelligence of each student and makes her strive for excellence.
- Shapes personality of students through participation in various social and cultural events.
- Promotes green-living and service learning through in-house club activities.
- The Third floor has a separate wing for Foreign Students.

List of Loyola Women's Hostel Directors from its inception

Sr. Ignatius Mary	-	2011 - 2012
Sr. Bindu Antony	-	2012 - 2015
Sr. Mary P. A	-	2015 - 2018
Sr. Alice Y.L. SCSA	-	2018 -

DIRECTOR'S MESSAGE

Cogito Ergo Sum (I think therefore I am) - Rene Descartes

Dear Friends,

In the words of Surendra Kumar, "Ever writing of serious and permanent nature not only lays stress on action, but also celebrates it." As it has been found to be the basis of survival since man & woman started thinking. Without action it is almost impossible to continue living. This truth has been perceived by all the great philosophers and thinkers. Only men & women of action have succeeded in shaping the society that has become for us worth being part of." In the words of William James—"Believe that life is worth living, and your belief will help create the fact". In fact, it is people, who have the belief that their action towards making the society an ideal place will change everything for the better of humanity at large, which matters the most to us. They have the will to carry on their action with faith, dedication and confidence. If you do the same, there is all likelihood that you will go higher in life. Actually, **"faith is love taking the form of aspiration".** Without faith in yourself, you will not be able to march towards the fulfilment of your goal in a steady way.You are, therefore, required to become a woman of action who defies all odds en route to success. What drives you? The courage and persistence to keep going on, past hurdles and obstacles, is powered by purpose. Your purpose, they have no choice. To give up is to die. **And they are survivors.** Are you? What drives you to keep on going here in this Loyola campus & in LWH.? The answer to that question will lead you towards your powerful purpose. Any endeavour driven and fueled by purpose cannot fail.

There is a beautiful quote by Henri Bergson—**"Think like a woman of action and act like a woman of thought"**. It means that your action should be the result of a well-thought-out plan. Before embarking on a journey to success, you should lay out your course of action. That will not allow you to make any effort aimlessly. An aimless effort is never fruitful. Every action with an aim is sure to succeed. Jawaharlal Nehru said, **"Actions to be effective must be directed to clearly conceived thoughts"**. It means that you should never act before giving every idea a second thought and knowing the full implication of that idea. Your complete knowledge of an idea helps you decide the direction of your effort. Such an effort, more often than not, dispels the doubts and you can proceed with your action in a confident way.

In a nutshell, there should be a good coordination between your thought and action. If the two are in harmony, there is nothing in this world that can shake your faith in yourself, your self-confidence. In fact, it is your self-confidence which decides your way of thinking. And your way of thinking decides your personality. In this world, only such people are supposed to succeed, who have the ingredients responsible for making a strong personality. One of the greatest Russian writers, Anton Chekhov has rightly observed, "Man/woman is what he/she believes". Therefore, believe in yourself.

If you don't believe in yourself, who else will? Honestly, if you don't believe you're going to succeed, then how on earth would anybody else do? Imagine living a life without arms and legs. This is the reality of Nick Vujicic. Most people including himself doubted his ability to live a normal life. The moment he found belief; however, it was the turning point.Now, Nick lives a life without limitations, traveling the world and inspiring millions of people to believe in themselves, regardless of circumstances.believe in yourself, you have a great future which is hidden right now time to unfold, seize the opportunities and leave the Legacy behind.

Chronology of Loyola Women's Hostel

- **2011** - Ground Floor and First Floor were constructed. 180 students were accommodated.
- **2015** - Second Floor and part of Third Floor (L Shape) was constructed. Three hundred more students were accommodated.
- **2020** - The L Shape 3rd floor and 4th Floor laundry resumed its construction in September 2019 and on 31st July 2020 on the Feast of St. Ignatius, Inigo Block was inaugurated by Rev Fr Francis P Xavier SJ, Rector, Rev Fr Andrew Francis, Treasurer and all the Directors of the Institutions: Rev Frs Thomas Amirtham, LCAS, Joe Arun, LIBA, Wenisch, LICET, Soosai Sebastian, LCE & Loyola Women's Hostel Director, Sr. Alice Y.L. SCSA, Mr Franklin, the Contractor and the Jesuit Fraternity.

The floor consists of

Seven guest rooms for foreign students with a mess hall & kitchen facility and 29 three sharing , 6 five sharing, 1 four sharing and 2 single rooms. A Spacious hall, indoor game facilities and the Laundry on the terrace were newly constructed.

SERVICES AND FACILITIES

LWH offers more than mere accommodation. A variety of services and facilities catering to meet the need of the hostellers, such as sports, medicine, reading, spiritual support etc. are exclusively available for the students.

MULTI-CUISINE MESS

A variety of appetising and hygienic food is served for hostellers and guests. Vegetarian & Non-Vegetarian meals are served. Moreover, mineral water plants are available in all the four floors, both with hot and cold drinking water facilities

REMEDIAL AND SPECIAL ENGLISH PROGRAMMES

Remedial classes are arranged for the hostellers who need special attention. Special Spoken English classes are offered to hostellers who hail from rural background and Tamil medium schools. English vocabulary consisting of five words for each day is displayed on the notice board.

SCHOLARSHIP

Deserving hostellers who are socially disadvantaged or physically challenged receive financial support and scholarship to pursue their studies comfortably.

INTERNET FACILITIES

Wi-fi connection provides free internet access to hostellers 24x7 with a high speed of 200 mbps for instant references, resources and research. Students should visit the server room located in Main Building, LCAS to avail wi-fi service along with their laptop.

STATIONERY SHOP AND READING ROOM

A stationery shop is housed near LCE within the hostel premises to meet the hostellers' requirements. Also, an exclusive reading room is open to students to update themselves with daily news and interesting information from dailies, books and magazines.

HEALTH AND PHYSICAL WELLBEING

Free medicines and medical services are provided to sick hostellers. Health care Sister is available round the clock in the college campus & in the hostel. A well-equipped gym, indoor and outdoor games facilities are also available for hostellers to stay fit.

COUNSELLING SERVICES

LWH gives importance to develop all the quotients. The psychological wellbeing of the students is profoundly taken care of in order to facilitate a hassle-free learning and to create a strong mind to carry out the academic tasks successfully with proper guidance and counselling. It also concentrates on different quotients i.e. Adversity Quotient (AQ) Creativity Quotient (CQ), Entertainment Quotient (Ent.Q), Emotional Quotient (EQ), Intelligent Quotient (IQ),

LAUNDRY AND TAILORING

The hostellers can make use of laundry facilities which is open from 9.00 am to 4.00 pm in the campus except Sunday. Moreover, a tailor is also available to stitch new clothes or to mend the old.

GUEST ROOM

Paid guest rooms are available for the parents and the guests of the inmates. Hostellers have to book the guest rooms in advance after getting prior permission from the Director.

ACTIVITIES AND FESTIVITIES

LWH not only provides learning facilities but also promotes various social events, awareness programmes and cultural celebrations to help and shape the over all holistic growth of the students.

CLUBS AND FORUMS

There are various clubs and social forums for the inmates to extend their participation in social service and awareness programmes and to shape their personalities. Such activities create a sense of responsibility among the students to help the needy and the destitute in the neighbourhood.

STUDENT CABINET

A cabinet of student leaders collaborates with hostel management to organize various events and celebrations like Hostel Day, Terra Talent, Sports events and other social welfare activities in the premises.

SPORTS AND GAMES

LWH organizes indoor and outdoor sports for the students and help them maintain their physical fitness. Floor-wise Cultural, Sports, and various other competitions are held to promote sportsmanship and competitive spirit.

PEP TALKS and DOCUMENTARY SHOWS

Eminent personalities from different fields are invited periodically to give pep talks to enlighten the students. Moreover, documentaries are also screened to sensitize the students on the pressing needs, social issues etc., and to create awareness in them.

DJ NIGHTS

To refresh and rejuvenate the drooping spirit, DJ Nights are organized in the hostel campus with fun and frolic.

APPLYING FOR ADMISSION

Admissions for LWH is highly competitive. The selection policies and process are unique. We welcome applicants from diverse social, cultural, economic, ethnic and geographical backgrounds.

ELIGIBILITY FACTORS

LWH gives preference to students who are Orphans, Semi-Orphans, Catholic Dalits, Economically poor students from the marginalised sections of society and disadvantaged background.

Admission Process and How to apply:

- Only after the admission in the respective Institution (LCAS, LIBA, LICET & LCE), a student is eligible to seek admission in LWH.
- The application forms are available in Loyola Women's Hostel. Due to Covid-19, online applications will be available. Click on the portal and apply.
- **The I UG and PG applications are selected by the Dean of Women Students' office in Loyola College and then sent to the LWH Director. Rest of the Students are selected by the Director.**
- And the senior students are expected to fulfil certain criteria conscientiously in order to renew their hostel admission. Online applications of selected candidates will be informed. Fees is to be paid online. Bank details are given below.
- Admission to Loyola Hostel is only for **ONE year** and students need to apply in April to renew their admission for the following academic year.
- **Depending on** the performance in academics, **participation in Culturals, sports, volunteering services, discipline,** and keeping a minimum of **80% attendance in college**, the application will be considered positively.
- Filled in application form has to be submitted in the hostel office
- The selected candidates are notified to be present for the admission process in time
- Submit the admission call letter and receive the application and bio-data forms from the hostel office.
- Bring recently taken 5 passport size photographs.
- One stamp size photo each of the Parents and Local Guardian has to be brought at the time admission.
- Conduct Certificate from the Parish Priest, if the applicant is Catholic.
- Original Medical Certificate and medical investigations has to be submitted along with that medical history of the hosteller. Covid-19 vaccination certificate should also be submitted.
- Fill in all the necessary details in Block letters only.
- Submit the filled-in application. Collect the fee challan, fill in the details. Fees can be paid online NEFT or through DD or directly in the Bank. Those who pay online, should send the receipt with a screen shot along with your name and bank A/c No. to lwhjune2011@gmail.com

- **Bankdetails** IOB Loyola College Branch:A/c. No. 171201000002011. IFSC No. IOBA0001712.
- After the fee payment, collect your hostel identity card and mess coupons.
- Meet the director to obtain her signature in your hostel identity card.
- **Note: Parents meeting will be organised on the same day of admission. Youare requested to be present. Local guardian is a must in order to get hostel admission in LWH**

PARTICULARS	For LIBA Students in LWH		For other Students in LWH, LICET& LCE	
Caution deposit (considered necessary to recover any unplanned expenses and damages)	5000		5000	
Service charges	18000		12500	
Forms & Registration	2000		350	
Maintenance including Building	21500		11500	
Electricity Charges	17000		9700	
Mess fee	No Mess for LIBA		33000	
Hostel day/ workers welfare	11500			
Total	**75000**		**72050**	
Room (establishment) Charges	**AC Rooms.** Flat rate inclusive of all expenses, except food			
	Single Occupant	59,000	Single Occupant	32,500
	Three Occupants	49,000	Three Occupants	14,000
	Four Occupants	44,000	Four Occupants	12,500
	Five Occupants	39,000	Five Occupants	11,200
			Six Occupants	10,250

OUR TRADITION AND CULTURE

All relevant points of discipline mentioned in the college calendar is to be strictly followed.

"Silence is to be regarded as the home of great souls, the nursery of noble thoughts and the store house of energies."

On all working days, the FIRST BELL for silence is rung at 8.15 p.m. and the SECOND BELL at 8.30 p.m. At the stroke of the first bell, the students are expected to proceed to their respective rooms. When the second bell rings, the GRAND SILENCE begins and all the hostellers should stand in front of their rooms for the prayer song. Prayer songs from all religions are played everyday.

GRAND SILENCE

A short prayer after the second bell marks the beginning of the Grand Silence which lasts till 7 am on the following day.

Moving around the hostel premises during the Grand Silence is discouraged.

Use of mobile phones during the silence hours is strictly prohibited. Violation leads to confiscation of mobile phones. No one should be found in others' rooms during the Grand Silence.

The door is to be kept open to facilitate the roll-call by the Assistant Directors.

There are two kinds of mess: Vegetarian & Non-Vegetarian. Food is served on an unlimited basis, except for some specific items. Wasting food is an offence.

MESS TIMING

Working Days	**Breakfast**	**Lunch**	**Supper**
	7.00 to 7.55 a.m.	12.30 to 1.45 p.m.	7.00 to 8.00 p.m.
Holidays	**Breakfast**	**Lunch**	**Supper**
	7.15 to 8.15 a.m.	12.30 to 1.30p.m.	7.00 to 8.00 p.m.

GRAND SILENCE

- Due to academic or medical reasons, when a hosteller has to go out, LATE - SLIP from the Director/Assistant Director is to be obtained.
- While returning to the hostel after the second bell, the late-slip has to be left with the hostel watchman at the gate. The entry-time will be marked by the watchman.
- Leaving the hostel during weekends requires prior permission from the Director / Assistant Directors through leave forms.

RULES AND REGULATIONS

LWH emphasizes strict observance of the following guidelines to facilitate A smooth stay and give a pleasant ambience for the hostellers to complete their academic mission successfully.

General Guidelines

- Students should stay in the room allotted to them by the Director
- Students are not permitted to change the rooms allotted to them.
- Others are not to be entertained in the rooms at any time.
- Prior permission from the Director is required for possession and use of extra electrical/electronic gadgets, fan, mobile phones, hair dryer, electronic kettle etc. Iron box and heaters are not permitted in the rooms
- Students should take care of their belongings carefully.
- If a student's belongings are lost, the hostel administration will not be responsible.
- Students are not expected to stick posters, banners and pictures on the walls of the room.
- Suspension or dismissal of a hosteller from the college also leads to suspension from the hostel.
- Hostellers who are irregular in attendance or having arrears or disciplinary problems will not be readmitted to the hostel.
- During semester holidays, members are not permitted to stay in the hostel.

Lack of participation in hostel events may lead to cancellation of admission.

Students are required to carry their College and Hostel Identity Cards, when they step out of the hostel gate.

Mess coupons and payment procedures

- Students shall collect the mess coupons on 29th of every month from the hostel office.
- A change of mess coupon is made at the end of every month.
- Guests can take meals only with the guest coupons by payment at mess office.
- No duplicate mess coupon will be issued.
- Mess Fee Reduction may be claimed when a hosteller goes on leave from the hostel for more than five days.
- The form concerned is available with the Assistant Directors. You need to apply for Mess Reduction before leaving the hostel. Students cannot claim Mess Reduction after coming back.
- The monthly bill which covers items, such as Mess,Establishment, Maintenance, Labour, Electricity and Miscellaneous can be collected from the office
- The payment has to be made yearly and those who can not afford can pay quarterly. Try to pay before 10th of every quarter
- Students who fail to pay the hostel fee will be asked to vacate the Hostel.
- If you have lost the Mess coupon, you need to pay Rs 117, Rs 120 per day for Veg, Non-Veg, for the remaining days of the month and receive the mess coupon.
- With permission, the hostellers are encouraged to go for part-time jobs to meet their requirements while learning
- Hostellers requiring financial assistance may meet Sr Director, with an Income Certificate from their concerned Tahsildar.

RULES AND REGULATIONS

At the college chapel, the Holy Mass in English is celebrated at 6.30 am every day and the evening mass at 6.30 pm in both Tamil and English on alternate days. On Sunday, the Holy Mass in English is at 6.30 am in Tamil 8.00 am. All Catholic hostellers are expected to participate at the Eucharistic service daily at the college church, Litany at the Grotto is organised every Tuesday and other special prayers and masses are also arranged in the college/hostel premises. It is an obligation for all the Catholics to attend the Sunday and week day mass.

NOTE TO ALL HOSTELLERS BEFORE YOU VACATE THE HOSTEL

When a member leaves the hostel, he should meet the Director well in advance. The signature of the Assistant Director must be obtained regarding the safety and good condition of the things in the room. The members have to set right the damage caused, if any.

The Hostel identity Card and the Mess Coupon should be submitted in the hostel office. The outgoing hostellers are expected to claim their credit balance within six months of leaving the hostel.

NOTE TO PARENTS (*Role of the parents and guardians*)

- Parents and Guardians should realize that their wholehearted co-operation with the LWH administration would ensure the total well-being and protection of their wards.
- Parents who do not live in Chennai need to **authorize a local guardian.** The **Local Guardian should take full responsibility for their ward and help her in every way in the absence of the parents.**
- Permission letter / mail from parents or local guardian is obligatory for home visit, study tour, overnight stay in the Guardians family and outside the hostel. This letter and mess coupon should be submitted in the Hostel Office on the previous day.
- If any individual wishes to undertake any part time job, internship, project or extra course outside the College, letter of permission from parents, counter signed by respective Dean or Vice Principal, or HOD, has to be submitted to the Hostel AD.
- In case of serious illness, it is the responsibility of the parents or the local guardian to do whatever is required for the medical treatment. Health in charge sister is available in the hostel & in the campus and the hostellers are requested to meet her.
- Parents can come at any time to meet their wards with the permission of Assistant Directors.
- **Visitors card is mandatory to meet their wards in the hostel.**
- The payment for mess fees should be paid on time
- It is the primary duty of the Parents to monitor their wards in studies, attendance and other activities.
- Parents should attend Parent - Teacher meeting without fail.
- Parents are not allowed to stay in the student's room.

VARIOUS

- The Hostel Office is open from 8.30 am to 5.30pm on all days, except Sundays and holidays.
- Only hostellers are permitted inside the Recreation Hall and the Reading Room.
- News Papers and magazines have to be read in reading room only.
- Indoor games may be played in the Hall on the terrace.
- All are encouraged to converse in English
- Speedy information to Director, health care sister or Assistant Directors is a must when someone is sick.
- Bathing timings: 5:00 a.m. to 9:00 a.m. and 5:30 p.m. to 7:00 p.m.
- All the hostellers, except LIBA students, should be back in the hostel before 8 p.m.
- Attendance will be taken every day from 8:15 pm to 8:30 pm for LCAS, LCE & LICET.
- LIBA students' attendance will betaken from 10.00 p.m. to 10.15 p.m.
- The hostellers who are not present for the attendance in the specified timing will have to pay a fine of Rs.100/- and students who go out after giving attendance will be dismissed from the hostel.
- Each hosteller must **personally sign in the Outing Register before leaving the hostel, and sign in when they return**

HOSTEL ADMINISTRATORS AT YOUR SERVICE 2021-2022

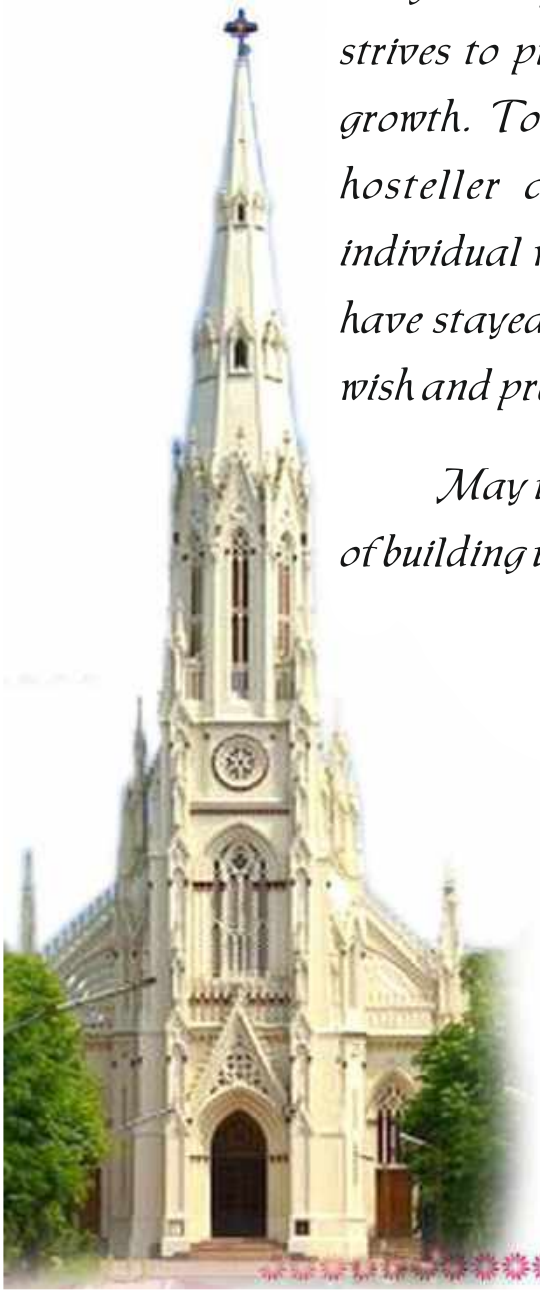
Rev. Dr Francis P Xavier SJ	-	**Rector**
Rev. Dr Louie Albert SJ	-	**Treasurer**
Rev. Dr A. Thomas SJ	-	**Principal**
Rev. Sr. Alice Y.L. SCSA	-	**Director**
Rev. Sr. Reesha SCSA	-	**Health Care in charge**
Ms. Tisha Varghese	-	**Asst. Director, LCAS**
Ms. Vallinayagi	-	**Asst. Director, LICET**
Ms. Ajitha	-	**Asst. Director, LIBA**

ALL THE BEST

Loyola Women's Hostel is a serene place with a clean surrounding & convenient place to stay & to concentrate on studies. The rooms with different capacities are will equipped with table, chair, mirror, hangers, cupboard, lights and fans. The administration strives to provide an atmosphere for a positive personal growth. Together with hard work and sincerity, each hosteller can develop herself and can become an individual who can command respect. Many people who have stayed here feel proud of their association with us. I wish and pray that you be one of them.

May the Lord be your partner in the great enterprise of building up your life! I wish you a pleasant stay here.

Rev. Sr. Alice V.L. SCSA
Director



TAMAS

2020

GIVE THANKS

LOYOLA WOMEN'S HOSTEL

Guidelines for Hostel Readmission 2021-2022

Loyola Women's Hostel is a home away from home, and hence believes in holistic and integral formation of students. Students are expected to fulfil certain criteria conscientiously in order to renew their hostel admission. Admission to Loyola Hostel is only for ONE year and students need to apply in April to renew their admission for the following academic year. Depending on the performance in academics, participation in Culturals, sports, volunteering services, discipline, and keeping a minimum of 80% attendance in college, the application will be considered positively.

Students of Loyola Women's Hostel are expected to satisfy certain expectations, for their holistic formation, such as the following:

- Maintaining a good academic record
- Keeping a minimum of 80 % of attendance in classes
- Participating in Culturals and Sports conducted in the hostel
- Participating in Volunteering services for common hostel functions and activities, such as Decoration during St. Ignatius Feast, Corpus Christi, Crib Making, Our Lady of Lourdes festival, Hostel Day, Blanket Distribution Committee, Slum Children Cultural (Happy Day), etc.
- Catholics participating in Litany, Holy Mass, Corpus Christi and Our Lady of Lourdes Procession.
- Following all the Rules of the **Hostel as instructed in the beginning of the Academic Year by the Director.**

Admission will be DENIED
if a student falls into any of the following category:

- Breaking the Rule of Silence during Silence Hour (8.30 pm to Next Day 7 am)
  Frequent movements during Study Hour
- Use of Mobile Phone/Electronic Gadgets during Study and Silence hour
- Visiting friends' rooms during Silence hour
- Staying in other students' room at Night
- Gathering Friends and chatting during Silence Hour
- Sitting in groups in hostel premises during Silence Hour
- Having less than 80 % attendance
- Having more than 3 Arrears on the date of application
- Non-Participation in Culturals and Sports
- Non involvement in Volunteering Services for Common Functions and Activities
- Leaving the hostel without the permission of the Assistant Director
- Coming late to the Hostel without the permission of the Assistant Director
- Absent for common functions such as, Cultural Programmes, Sports, Hostel Day Programme etc.
- Absent for organised programmes such as Counselling, Guest Lectures etc.
- Catholics being absent for Holy Mass, Litany, Corpus Christi Procession, Our Lady of Lourdes Procession
- Use of Alcohol or any Narcotic substance
- Hosting Birthday Celebration at midnight
- Gang Rivalry
- Suspended from the college on disciplinary issues
- Detained from the college due to lack of attendance
- Disrespecting/arguing with the Hostel Administrators
- Troublesome and Quarrelsome behaviour with the inmates
- Violent behaviour
- Screaming and shouting during common functions
- Use of Iron, Kettles, and any forbidden Electronic Items in their rooms

- Non-Participation in Club activity (First Years)
- Violation of Rules even after repeated warnings from the Assistant Directors
- Bringing Day Scholars/friends from other colleges/Guests to Rooms
- Canvassing Student Union Election in Hostel
- Involving in Malpractice during Tests and Exams
- Bringing outside foods inside hostel. Fine of Rs 200 will be collected in such situations
- Sticking posters, banners and pictures on the walls of rooms or any other place in the hostel
- Damaging hostel property
- Stealing others' property
- Keeping the Lights and Fans on when you go out of your room
- Staying inside rooms during Prayer
- Violating the Rules as instructed by the Director/Assistant Directors

I, ...(Name of the student) .....(A/C No.) .....(Dept. No),daughter of.....(Father's Name) have read the above Guidelines for Promotion to Next Academic Year Admission into Hostel. I accept and hence state that if I fail to adhere to the Guidelines of the Hostel as mentioned, I shall be denied Admission into the Hostel.

Date: Signature of the Student